

**I/T PROJECT OVERSIGHT COMMITTEE  
MONTHLY MEETING  
AGENDA**

**March 4, 2004**

- 2:00            Call to order
- 2:00 - 2:15   Review of minutes, committee decisions and Action Items from February 5th meeting
- 2:15 - 2:25   Review of the monthly Tax MBT IPR and quarterly risk management report
- 2:25 - 2:35   Review of the DoIT Microwave project IPRs
- 2:35 - 2:45   Review of the DoIT Mainframe upgrade project IPR
- 2:45 - 3:05   Discussion of the DETR RAISON Project Closeout report and Lessons Learned by the project manager
- 3:05 - 3:15   Review of the monthly DETR Contributions Redesign CSPEC and quarterly risk management report
- 3:15 - 3:25   Review of the MMIS IPR for DSS and Deliverables schedule
- 3:25 - 3:35   Review of the Education Child Nutrition project IPR and Deliverables schedule.
- 3:35 - 3:45   Review of the MHDS AIMS to Avatar replacement project IPR and Deliverables schedule and quarterly risk management report
- 3:45 - 3:50   Review of the DCFS AIMS to Avatar replacement project IPR and Deliverables schedule
- 3:50 - 4:00   Review of the monthly Wildlife Licensing CSPEC, Deliverables schedule, and vendor status

4:00 - 4:10 Review and discussion on the ITPOC report for the Governor's office

4:10 - 4:20 Discussion on when the start date of a project is for the ITPOC

4:20 - 4:25 Review of upcoming projects for ITPOC oversight in April

4:25 - 4:30 Other issues:

Library conference room is not available for the 5/6 ITPOC meeting, need an alternate meeting location

4:30 Adjourn

NOTE: Future meetings all to be held at the Executive Board room at the State Library on the first Thursday of every month.  
Next meeting: 4/1/04